**Pool Checklist**

NOTE: THIS CHECKLIST MUST BE COMPLETED AND SUBMITTED ALONG WITH THE PERMIT APPLICATION

**ITEMS REQUIRED TO SUBMIT AN APPLICATION:**

**ALL POOLS: (Public and Private)**

**[ ] 1. Completed permit application form including all signatures and completion of the owner/builder affidavit if applicable.**

**[ ] 2. Homeowner association or developer approval if applicable**

**[ ] 3. Completed permit applications for Plumbing and Electrical Work**

**[ ] 4. A Survey that indicates the following:**

1. **setbacks to pool deck edge and pool inside edge**
2. **location and distance from power line, structures, and sewer lines**
3. **provide lot coverage information**

**[ ] 5. TWO (2) sets of ENGINEERED PLANS signed and sealed.**

**[ ] 6. Size of existing electrical service must be indicated on plans.**

**[ ] 7. Method of compliance with residential pool barrier requirements FBC 424.17 must be specified.**

**PUBLIC POOLS: In addition to the above the following additional items are required:**

**[ ] 1. Plans must be stamped by Palm Beach County Health Department.**

**[ ] 2. Soil analysis report must be submitted**

**[ ] 3. Survey and Site Plan with deck and pool elevations.**

**NOTE: All pools being constructed in a designated historical district are subject to review by historic preservation staff and may require a Board appearance which will delay permit processing.**

**Affidavit: I hereby certify that I have read and understand the requirements as stated above for a permit and further understand that unless all required items are submitted with the permit application, my application will not be accepted.**

**SIGNATURE OF APPLICANT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**