

**AGENDA
CITY OF LAKE WORTH BEACH
CITY COMMISSION WORK SESSION
CITY HALL COMMISSION CHAMBER
TUESDAY, JULY 23, 2019 - 6:00 PM**

1. **ROLL CALL:**
2. **PLEDGE OF ALLEGIANCE:** led by Commissioner Scott Maxwell
3. **UPDATES/FUTURE ACTION/DIRECTION:**
 - A. Adding items to an agenda by Commissioners
4. **ADJOURNMENT:**

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

AGENDA DATE: July 23, 2019– Work Session

DEPARTMENT: Commission

EXECUTIVE BRIEF

TITLE:

Discussion of Commission Agenda process

SUMMARY:

The Discussion regarding how the Commissioners add items to the agendas for Workshops and Regular Meetings will help improve how the City Manager creates the Agendas.

BACKGROUND AND JUSTIFICATION:

The Rules of Procedure for the Commission outlines the steps to add items to the Agenda. In order to provide a high level of transparency and to facilitate better coordination of staff time and resources, the process should be amended to allow open discussion among the Commissioners in a public forum about items individual Commissioners may want to place on the agenda. The process should include consideration of the existing workflow, the Commission and staff schedule, existing work plan efforts, and potential financial impacts on the existing budget.

The consideration and discussion by the Commission would result in public direction to the City Manager on how to proceed regarding these items. The resulting investment of the organization's time and resources to prepare and develop the agenda item for workshop and/or regular meeting would clearly be at the direction of the policy board.

CONSENSUS:

ATTACHMENT(S):

Resolution 26, 2017
Agenda Schedule Calendar

07/23/19 - 3A