

AGENDA
CITY OF LAKE WORTH BEACH
REGULAR CITY COMMISSION MEETING
CITY HALL COMMISSION CHAMBER
TUESDAY, AUGUST 20, 2019 - 6:00 PM

1. **ROLL CALL:**
2. **INVOCATION OR MOMENT OF SILENCE:** on behalf of Commissioner Herman Robinson
3. **PLEDGE OF ALLEGIANCE:** led by Vice Mayor Andy Amoroso
4. **AGENDA - Additions/Deletions/Reordering:**
5. **PRESENTATIONS:** (there is no public comment on Presentation items)
 - A. Census 2020
6. **COMMISSION LIAISON REPORTS AND COMMENTS:**
7. **PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:**
8. **APPROVAL OF MINUTES:**
 - A. Budget Work Session #3 - July 25, 2019
 - B. Regular Meeting - August 6, 2019
 - C. Special Meeting - August 8, 2019
9. **CONSENT AGENDA:** (public comment allowed during Public Participation of Non-Agendaed items)
 - A. Approval of Downtown Decorative Lighting & Maintenance Agreement w/ Brandano Displays, Inc.
 - B. Agreements with Bella Construction Corp. and Creative Contracting Group for the "General Contractor Related Services for Projects Under \$100,000" Contract
 - C. Ninth Addendum to the Law Enforcement Service Agreement
 - D. Agreement renewal for City's Financial Auditor
 - E. Resolution No. 38-2019 - Agreement with the State of Florida for funding the Lake Worth Beach Historical Resources Survey Phase IV
 - F. Resolution No. 39-2019 - Agreement with the State of Florida for funding the digitization of historic property records
 - G. Resolution No. 40-2019 - Fiscal Year 2019 Edward Byrne Memorial Justice Assistance Grant

funding

- H. Agreement and Resolution No. 41-2019 - Community Development Block Grant agreement with Palm Beach County for the acquisition of property for development of the Royal Poinciana Neighborhood Park
- I. Resolution No. 42-2019 - Resolution Supporting the Census
- J. Resolution No. 43-2019 - Forming a Census Committee
- K. Proclamation declaring August 31, 2019, as National Overdose Awareness Day

10. PUBLIC HEARINGS:

11. UNFINISHED BUSINESS:

12. NEW BUSINESS:

- A. Resolution No. 44-2019 - changing the rules of procedure for commission meetings

13. CITY ATTORNEY'S REPORT:

14. CITY MANAGER'S REPORT:

- A. Draft Agenda - September 17, 2019

15. ADJOURNMENT:

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: Public Works

EXECUTIVE BRIEF

TITLE:

Approval of Downtown Decorative Lighting & Maintenance Agreement w/ Brandano Displays, Inc.

SUMMARY:

The Agreement with Brandano Displays, Inc. will provide an enhanced downtown experience for residents and visitors by providing quality lighting installation along the downtown corridor for a cost not to exceed \$52,107 annually.

BACKGROUND AND JUSTIFICATION:

Based on a desire for year-round lighting in the downtown corridor, the City released Invitation for Bid #19-115. For this bid, the corridor was defined as Lake Avenue and Lucerne Avenue between the traffic circle located at A Street and North Golfview Road. Within these boundaries, proposed lighting would include live oak trees, majool palms, light poles, the Cultural Plaza strangler fig, and the five Cultural Plaza Banyan Trees.

Of the submitted proposals, Brandano Displays, Inc was the lowest, most qualified responder. Per their submittal, they have immense experience in lighting and also provide services to other municipalities in south Florida such as the City of Delray Beach, Highland Beach, Oakland Park, Deerfield Beach, South Miami, and Key West.

The agreement consists of an initial three (3) year term with the possibility for two (2) additional one (1) year renewals.

MOTION:

Move to approve/disapprove a Downtown Decorative Lighting & Maintenance Agreement with Brandano Displays, Inc. not to exceed \$52,107 annually.

ATTACHMENT(S):

Fiscal Impact Analysis
Agreement with Brandano Displays, Inc.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0	0	0	0	0
Operating Expenditures	52,107	52,107	52,107	52,107	52,107
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact: 001-5062-519.34-50

C. Department Fiscal Review: _____ Corinne Elliott, Assistant Finance Director

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: Public Works

EXECUTIVE BRIEF

TITLE:

Agreements with Bella Construction Corp. and Creative Contracting Group for the "General Contractor Related Services for Projects Under \$100,000" Contract

SUMMARY:

The Agreements with Bella Construction Corp. and Creative Contracting Group authorize the vendors to perform various facility maintenance Work Orders on an as needed basis for projects less than \$100,000 in costs.

BACKGROUND AND JUSTIFICATION:

The City of Lake Worth Beach's Facilities Maintenance Division is responsible for the upkeep and maintenance of all City owned facilities. Given the age of the City's buildings and structures, many projects are beyond the capabilities of the Maintenance Division and must be contracted out to specialized vendors. Recognizing that many of the repairs are of high priority and present health and safety hazards to the staff and public, time is of the essence for completion in an efficient and effective manner within the parameters of the Procurement Code. The General Contractor Related Services for Projects Under \$100,000 agreement authorizes pre-qualified vendors to be activated via the issuance of a Work Order. Projects such as roofing, HVAC, windows, plumbing, electrical, interior buildout, and other applicable work will be awarded on an as needed basis.

On June 12, 2019, the City accepted proposals from qualified contractors for the RFQ and a total of two (2) vendors responded to the RFQ, Bella Construction and Creative Contracting Group. A selection committee met to review the proposals and selected both vendors for the services contract. Work Orders will be issued for the various projects awarded in accordance with the City's Procurement Code.

MOTION:

Move to approve/disapprove the Agreements with Bella Construction and Creative Contracting Group.

ATTACHMENT(S):

Fiscal Impact Analysis
Bella Construction – Agreement
Creative Contracting Group - Agreement

FISCAL IMPACT ANALYSIS

D. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	100,000	100,000	100,000	100,000
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

E. Recommended Sources of Funds/Summary of Fiscal Impact:

Dependent on the facility for source of funding. To be determined at time of need.

F. Department Fiscal Review: _____

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: Administration

EXECUTIVE BRIEF

TITLE:

Ninth Addendum to the Law Enforcement Service Agreement (LESA)

SUMMARY:

The Addendum to the Palm Beach County Sheriff's office LESA extends our law enforcement services through September 30, 2020 and reflects a 2% increase over the previous year for a total of \$13,896,202.00.

BACKGROUND AND JUSTIFICATION:

In FY 2008, the City of Lake Worth ("City") and the Palm Beach County Sheriff's Office ("PBSO") entered into a contract entitled "Agreement for Law Enforcement Services by and between the Palm Beach County Sheriff's Office and the City of Lake Worth" ("LESA") which provides for all the City's law enforcement services. Residents in the community have been very satisfied with the law enforcement services provided by PBSO and the positive impact they have had in addressing criminal activities in the Community. The original Agreement has been amended several times allowing for annual increases, as well as, additional personnel requested by the City.

MOTION:

Move to approve/disapprove this Ninth Addendum to the Law Enforcement Services Agreement for Fiscal Year 2019-2020.

ATTACHMENT(S):

Fiscal Impact Analysis
Ninth Addendum

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	\$13,896,202.00	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-Kind Match	0	0	0	0	0
Net Fiscal Impact	0	\$13,896,202.00	\$0	\$0	\$0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY 2020 Budget	Agenda Item Expenditures
001-3010-521.34-50	Contractual Service	\$13,382,875.00	\$13,382,661.00
140-8074-575.34-50	Contractual Service	\$295,000.00	\$256,770.70
401-1240-513.34-50	Contractual Service	\$578,000.00	\$256,770.70

C. Recommended Sources of Funds/Summary of Fiscal Impact:

D. Department Fiscal Review: _____
 Corinne Elliott, Assistant Finance Director

AGENDA DATE: August 20, 2019– Regular Meeting **DEPARTMENT:** Financial Services

EXECUTIVE BRIEF

TITLE:

Agreement Renewal with Keefe McCullough for Independent Financial Audit Services and preparation of City's Comprehensive Annual Financial Report related to Fiscal Year 2019.

SUMMARY:

This Renewal authorizes Keefe McCullough to provide financial auditing services and prepare comprehensive annual financial report for the fiscal year FY2019 yin the amount Not To Exceed \$102,500.

BACKGROUND AND JUSTIFICATION:

In 2014, the City awarded the Agreement for Annual Independent Auditing services to Keefe McCullough based on the RFP No.13-14-205 to perform auditing services related to Fiscal years 2014, 2015, 2016 and issued Amendments for renewal for Fiscal Years 2017 and 2018, including the preparation of City's Comprehensive Annual Financial Report. Section 218.39 (8), Florida Statutes, allows written contracts for a local government's annual independent audit to be renewed in writing if the contracts were entered into pursuant to section 218.39 (7) Florida Statutes. The City entered into the Agreement with Keefe McCullough pursuant to section 218.39 (7), Florida Statutes. Keefe McCullough submitted the proposal for the renewal of the Agreement at the same cost as previous year and his proposal was concluded to be fair and reasonable and in the best interest of the City.

MOTION:

Move to approve/disapprove the Agreement Renewal with Keefe McCullough for Independent Financial Audit Services and preparation of City's Comprehensive Annual Financial Report related to Fiscal Year 2019 at a cost not to exceed \$102,500.00.

ATTACHMENT(S):

Fiscal Impact Analysis
Renewal to Independent Auditing Services Agreement

FISCAL IMPACT ANALYSIS

E. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	102,500	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

F. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY 2020 Budget	Current Balance	Agenda Expenditure	Remaining Balance
00112205133200	Administrative/Accounting and Auditing	60,000.00	60,000.00	(47,250.00)	12,750.00
40160105313200	Service/Accounting and Auditing	24,000.00	24,000.00	(23,625.00)	375.00
40270105333200	Water Utility Service/Accounting and Auditing	40,000.00	40,000.00	(23,625.00)	16,375.00
40574215353200	Sewer Waste Water Service/Accounting and Auditing	8,000.00	8,000.00	(8,000.00)	-

G. Department Fiscal Review: _____

Corinne Elliott – Finance

Christy Goddeau – City Attorney

Michael Bornstein – City Manager

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: Community Sustainability

EXECUTIVE BRIEF

TITLE:

Resolution No. 38-2019 - Agreement with the State of Florida for funding the Lake Worth Beach Historical Resources Survey Phase IV

SUMMARY:

Resolution No. 38-2019 authorizes the Agreement between the State of Florida, Department of State, Division of Historical Resources and the City for funding assistance in the amount of \$50,000 under the Fiscal Year 2019-2020 Small Matching Historic Preservation Grant Program.

BACKGROUND AND JUSTIFICATION:

The State of Florida, Department of State, Division of Historical Resources (“Division”) notified the City of an award in the amount of \$50,000 under the FY 2019-2020 Small Matching Historic Preservation Grants Program. The purpose of this grant award is to provide the City with funding assistance to procure the services of a cultural resources management consultant to assist the City in developing Phase IV of the City’s historic resources survey.

The survey is intended to provide updated and accurate information regarding contributing and noncontributing properties within the City’s six historic districts. The fourth phase will complete this effort and continue surveying in the historic districts that have not yet been updated. These areas are mainly located in the Southeast Lucerne and Old Lucerne Historic Districts. The City will utilize the services of a historic preservation consultant to oversee the project, conduct the field surveys, update the existing Florida Master Site forms, create new Florida Master Site forms, and assemble the survey documentation.

Resolution No. 38-2019 approves and authorizes the acceptance of these funds and authorizes the Mayor to execute the Agreement between the Division and the City that sets forth the terms and conditions of this award. A local cost share of \$15,000 in the form of a cash match and \$11,384 of in-kind staff contributions is included.

MOTION:

Move to approve/disapprove Resolution No. 38-2019 – approving an Agreement with the State of Florida for funding the Lake Worth Beach Historical Resources Survey Phase IV.

ATTACHMENT(S):

Fiscal Impact Analysis
Resolution 38-2019
Agreement

FISCAL IMPACT ANALYSIS

H. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	76,384	0	0	0
External Revenues	0	50,000	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	11,384	0	0	0
Net Fiscal Impact	0	15,000	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

I. Recommended Sources of Funds/Summary of Fiscal Impact:

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2020 Budget</u>	<u>Agenda Amount</u>	<u>Remaining Balance</u>
180-0000-334.10-10	State Grant- Comm. Dev.		\$50,000	\$50,000 -
180-0000-381.10-01	Transfer In- Gen. Fund	\$15,000	\$15,000	-
180-9720-515.31-90	Professional Fees	\$50,000	\$50,000	-
180-9700-515.31-90	Professional Fees	\$15,000	\$15,000	-

Note: The In-kind match will be payroll costs and will be documented.

J. Department Fiscal Review: _____
Corinne Elliott, Assistant Finance Director

AGENDA DATE: August 20, 2019 – Regular Meeting **DEPARTMENT:** Community Sustainability

EXECUTIVE BRIEF

TITLE:

Resolution No. 39-2019 - Agreement with the State of Florida for funding the digitization of historic property records

SUMMARY:

The Resolution authorizes the Agreement between the State of Florida, Department of State, Division of Historical Resources and the City for funding assistance in the amount of \$50,000 under the Fiscal Year 2019-2020 Small Matching Historic Preservation Grant Program.

BACKGROUND AND JUSTIFICATION:

The State of Florida, Department of State, Division of Historical Resources (“Division”) notified the City of an award in the amount of \$50,000 under the FY 2019-2020 Small Matching Historic Preservation Grants Program. The purpose of this grant award is to provide the City with funding assistance to digitize historic property records. The project will allow these files to be searchable and will therefore expand the access and ability for the public and researchers to use these files.

Resolution No. 39-2019 approves and authorizes the acceptance of these funds and authorizes the Mayor to execute the Agreement between the Division and the City that sets forth the terms and conditions of this award. A local cost share of \$18,995 in the form of in-kind staff contributions is included.

MOTION:

Move to approve/disapprove Resolution No. 39-2019 – approving an Agreement with the State of Florida for funding the digitization of historic property records.

ATTACHMENT(S):

Fiscal Impact Analysis
Resolution 39-2019
Agreement

FISCAL IMPACT ANALYSIS

K. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	68,995	0	0	0
External Revenues	0	50,000	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	18,995	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

L. Recommended Sources of Funds/Summary of Fiscal Impact:

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2020 Budget</u>	<u>Agenda Amount</u>	<u>Remaining Balance</u>
180-0000-334.10-10	State Grant- Comm. Dev.	\$50,000	\$50,000	\$50,000
180-9720-515.31-90	Professional Fees	\$50,000	\$50,000	\$50,000

C. Department Fiscal Review: _____
Corinne Elliott, Assistant Finance Director

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: Leisure Services

EXECUTIVE BRIEF

TITLE:

Resolution No. 40-2019 - Fiscal Year 2019 Edward Byrne Memorial Justice Assistance Grant funding

SUMMARY:

The Resolution authorizes the submission of an application to the Bureau of Justice Assistance for the City's Fiscal Year 2019 Justice Assistance Grant formula award of \$35,966. The City intends to use these funds to retain the Recreation Leader position to continue the provision of individual case management for at-risk youth participating in after-school education and crime prevention programs at the City's Youth Empowerment Center.

BACKGROUND AND JUSTIFICATION:

The Department of Justice, Bureau of Justice Assistance has recently notified the City of its eligibility for Fiscal Year 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) funding under the Local JAG solicitation in the amount of \$35,966. These funds are made available to the City for eligible local initiatives and activities that include law enforcement programs, prosecution and court programs, prevention and education programs, corrections and community corrections programs, drug treatment and enforcement programs, planning, evaluation and technology programs, and crime victim and witness programs. The term of the award is from October 1, 2019 through September 30, 2023.

As expressed at a public meeting held on August 13, 2019, the City proposes to utilize this allocation of Fiscal Year 2019 JAG Program funding to retain the Recreation Leader position. The Recreation Leader is responsible for the coordination of participating youth and City staff, parents, school, juvenile justice system personnel and other service providers involved in ongoing programs and activities at the City's Youth Empowerment Center. This is an eligible prevention and education program under the JAG Program. No match is required of the City for this funding.

The City's application will be available for public review and comment in the City Manager's Office, City Hall, 7 North Dixie Highway, Lake Worth Beach, FL 33460 during normal business hours through September 23, 2019. Any public comment that is received will be submitted to the Bureau of Justice Assistance

MOTION:

Move to approve/disapprove Resolution No. 40-2019 to apply for and accept an award of \$35,966 under the FY 2019 JAG Program.

ATTACHMENT(S):

Fiscal Impact Analysis
Resolution 40-2019

FISCAL IMPACT ANALYSIS

M. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	0	28,913	7,063	0
External Revenues	0	0	28,913	7,063	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

N. Recommended Sources of Funds/Summary of Fiscal Impact:

Public Safety Edward Byrne Memorial Justice Assistance Grant

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2021 Budget</u>	<u>Available</u>
180-0000-331-20.00	Federal Grants-Safety	\$28,913	\$28,913
180-9710-529-12.10.21	Salaries & Benefits	\$28,913	\$28,913

O. Department Fiscal Review: _____
Corinne Elliott, Assistant Finance Director

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: Leisure Services

EXECUTIVE BRIEF

TITLE:

Agreement and Resolution No. 41-2019 - Community Development Block Grant agreement with Palm Beach County for the acquisition of property for development of the Royal Poinciana Neighborhood Park

SUMMARY:

The Resolution approves and authorizes the Mayor to execute the Agreement between Palm Beach County and the City that sets forth the terms and conditions for the use of \$235,870 in Community Development Block Grant (CDBG) funds for the acquisition of real property on South B Street for the development of a park in the Royal Poinciana neighborhood.

BACKGROUND AND JUSTIFICATION:

The City Commission conducted a public workshop on February 28, 2019 to discuss possible eligible uses of Community Development Block Grant (CDBG) funding for Fiscal Year 2019 in the estimated amount of \$294,477. As a result of this discussion, staff was directed by the City Commission to submit an application for Fiscal Year 2019 CDBG funding to Palm Beach County Department of Housing and Economic Sustainability for the acquisition of vacant real property for the development of a park in the Royal Poinciana Neighborhood Park. The property is located in the Lake Worth CDG Target Area on South B Street between Lake Avenue and 1st Avenue South, and is within easy walking distance for residents of this neighborhood.

Resolution No. 41-2019 approves and authorizes the Mayor to execute the CDBG Agreement between Palm Beach County and the City for this purpose. The Agreement sets forth the terms and conditions for the use of actual funding in the amount of \$235,870 as adjusted by the US Department of Housing and Urban Development for Fiscal Year 2019. Accordingly, the City will be required to improve the vacant property in order to satisfy the National Objective of the CDBG Program of providing a benefit to low and moderate income persons. For this purpose, \$81,420 has been budgeted through the City's CIP for the installation of a playground on this site.

MOTION:

Move to approve/disapprove Resolution No. 41-2019 approving and authorizing the Mayor to execute the Community Development Block Program Agreement with Palm Beach County for the acquisition of property for the development of the Royal Poinciana Neighborhood Park.

ATTACHMENT(S):

Fiscal Impact Analysis
Resolution 41-2019
CDBG Agreement
Royal Poinciana Park Location and Service Area Map

FISCAL IMPACT ANALYSIS

P. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0	317,290	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	235,870	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	81,420	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Q. Recommended Sources of Funds/Summary of Fiscal Impact:

Leisure Services CDBG Grant Royal Poinciana Neighborhood Park

<u>Account Number</u>	<u>Description</u>	<u>FY 2020 Grant Budget</u>	<u>Award</u>	<u>Expenses</u>
180-0000-331.70-00	Fed Grant Culture/Rec	\$235,870	\$235,870	\$235,870
180-0000-381.10-31	Transfer Capital Proj	\$81,420	\$81,420	\$81,420
180.9710-539.63.15	Infrastructure	\$235,870	\$235,870	\$235,870
180-97000-539.63-15	CIP – Parks	\$81,420	\$81,420	\$81,420

R. Department Fiscal Review: _____
 Corinne Elliott, Assistant Finance Director

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: City Manager

EXECUTIVE BRIEF

TITLE:

Resolution No. 42-2019 - Resolution Supporting the Census

SUMMARY:

Resolution No. 42-2019 states the City's support of the initiatives for the 2020 Census and encourages involvement and participation in the 2020 Census.

BACKGROUND AND JUSTIFICATION:

The census, mandated by the U.S. Constitution (Article 1, Section 2), is completed every ten years to count every person living in the United States, Puerto Rico and the Island Areas of the United States. This includes people of all ages, races, ethnic groups, citizens, and non-citizens. The first census was conducted in 1790. The next census occurs in 2020. The City of Lake Worth Beach is committed to partnering with the U.S. Census Bureau to strive to achieve a complete and accurate count of all persons within our borders.

The population totals from the census determine the number of seats each state has in the House of Representatives. States also use the totals to redraw their legislative and school districts. The population totals also affect funding in our community. More than \$675 billion annually in federal funds is often appropriated based on the population totals in communities. It is, therefore, a benefit to the City, County and State to assure that every person is counted in the upcoming census.

MOTION:

Move to approve/disapprove Resolution No. 42-2019 - Resolution Supporting the Census.

ATTACHMENT(S):

Fiscal Impact Analysis N/A
Resolution 42-2019

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: City Manager

EXECUTIVE BRIEF

TITLE:

Resolution No. 43-2019 - Establishing the City's Complete Count Census Committee

SUMMARY:

Resolution No. 43-2019 establishes the City's Complete Count Census Committee to increase awareness and participation in the 2020 Census.

BACKGROUND AND JUSTIFICATION:

The census, mandated by the U.S. Constitution (Article 1, Section 2), is completed every ten years to count every person living in the United States, Puerto Rico and the Island Areas of the United States. This includes people of all ages, races, ethnic groups, citizens, and non-citizens. The first census was conducted in 1790. The next census occurs in 2020. The population totals from the census determines the number of seats each state has in the House of Representatives. States also use the totals to redraw their legislatures and school districts. The population totals also affect funding in our community. More than \$675 billion annually in federal funds are often appropriated based on the population totals in communities. It is, therefore, a benefit to the City, County and State to assure that every person is counted in the upcoming census.

Resolution No. 43-2019 establishes the City's Complete Count Census Committee as a volunteer ad hoc committee of community leaders and organizations with the responsibility of increasing awareness, participation and self-response in the 2020 Census. The Committee is a fact-finding, informational committee organized to advance efforts in support of its responsibilities. The Committee has no authority to act on behalf of the City or make any decisions on behalf of the City. The Committee will work closely with a City representative, the Census Bureau and Palm Beach County to ensure a complete and accurate count in the 2020 Census. The Committee will automatically sunset at the completion of the 2020 Census.

MOTION:

Move to approve/disapprove Resolution No. 43-2019 - Establishing the City's Complete Count Census Committee

ATTACHMENT(S):

Fiscal Impact Analysis N/A
Resolution 43-2019

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: City Commission

EXECUTIVE BRIEF

TITLE:

Proclamation declaring August 31, 2019, as National Overdose Awareness Day

SUMMARY:

The City of Lake Worth Beach (“City”) has been asked to issue a proclamation due to the impact drugs have on our City and Nation.

BACKGROUND AND JUSTIFICATION:

MOTION:

Move to approve/disapprove a Proclamation declaring August 31, 2019 as National Overdose Awareness Day.

ATTACHMENT(S):

Fiscal Impact Analysis N/A

AGENDA DATE: August 20, 2019 – Regular Meeting

DEPARTMENT: City Attorney

EXECUTIVE BRIEF

TITLE:

Resolution No. 44-2019 - Amending the City Commission Rules of Procedure

SUMMARY:

Resolution No. 44-2019 amends the City Commission Rules of Procedure to create a new process for the Mayor and Commissioners to place discussion items on the agenda and to clarify the process for discussions which exceed thirty (30) minutes. The Resolution also makes other minor revisions to the Rules of Procedures.

BACKGROUND AND JUSTIFICATION:

Based on the July 23, 2019 work session, the City Commission provided direction to staff to revise the Commission Rules of Procedure to create a new process for the Mayor and Commissioners to add discussion items to the agenda. The consensus at the work session was to create a process which allows the Mayor and Commissioners to add discussion matters to any regular meeting agenda (under New Business) consistent with the existing timeframe requirements for adding items to the agenda (i.e., by 12:00 PM on Friday, 11 days prior to the regularly scheduled meeting). Resolution No. XX-2019 creates such a process with the bulk of the process described in Rule 5.

Resolution No. 44-2019 also clarifies the process for discussions which exceed thirty (30) minutes and creates a new subsection to highlight the provision and its applicability. Other minor revisions are also made to the existing Commission Rules of Procedures. All revisions to the existing Rules of Procedure are shown in the resolution (words ~~stricken~~ are deletions; words underlined are additions). Exhibit "A" to the Resolution is a clean copy of the Rules of Procedure with all amendments accepted.

MOTION:

Move to approve/disapprove Resolution No. 44-2019 - Amending the City Commission Rules of Procedure

ATTACHMENT(S):

Fiscal Impact Analysis N/A
Resolution No. 44-2019
Exhibit A